



# Sun Prairie Area School District

Futures depend on us...every child, every day.

## SUMMER SCHOOL 2018

June 2018

Welcome to our Elementary Summer School programs. Our teams of teachers, support staff, and administrators are dedicated to providing all students with a great learning experience. We look forward to welcoming your child to our programs. We are including information that will help your child have a positive and successful start to Summer School. We are eager to contribute to your child's fun memories of Summer School!

### **School sites, phone number, Principal names, and emails:**

- C.H. Bird Elementary, 834-7303 - Lisa Hennessey [lmhenne@sunprairieschools.org](mailto:lmhenne@sunprairieschools.org)
- Creekside Elementary, 834-7703 - Melissa Paynter [mapaynt@sunprairieschools.org](mailto:mapaynt@sunprairieschools.org)
- Horizon Elementary, 834-7903 - Tracey Rosin [trosin@sunprairieschools.org](mailto:trosin@sunprairieschools.org)
- Northside Elementary, 834-7102 - Anne Stanislawski [acstani@sunprairieschools.org](mailto:acstani@sunprairieschools.org)

### **Summer School Dates/Schedule:**

- Monday - Thursday
- Session 1: June 18-July 3 (NO School on JUL 4 & 5)
- Session 2: July 9-26
- 8:00 a.m. - 12:00 noon daily

### **Daily Schedule (these times may be adjusted by the Principal):**

- 7:50 - Doors open for school
  - All students begin their day on the playground unless there is inclement weather
- 7:55 - Playground bell rings to bring students to classes
- 8:00 - 9:10 - First Class
- 9:15 -10:25 - Second Class
- 10:25-10:45 - Brunch (serving a lunch menu) and recess
  - Principals and teachers will let students know the specific time for their brunch.
- 10:45 -11:55 - Third class
- 12:00 - Students are dismissed

### **Traffic Plan:**

- Please drive with caution. Please always give walkers/bikers the right of way. Be safe.
- Please follow the directions at each building for student drop off and pick up. Use vehicle lanes.
  - Support staff, teachers, and administrators will be available to provide directions to students.
- Please do not use bus lanes.
- Please remain in single file (do not attempt to pass other vehicles in the drop off/pick up lanes).
- Parents/guardians, please wait in the student pick up lane for your child, do not park in the visitor or staff parking areas while waiting to pick up students.
- All students will go to the playground when they arrive.
  - Support staff, teachers, and administrators will direct students to the appropriate area on the playground or in the building to line up to enter the building.

**District Transportation**

The student bus schedule for those who qualified and registered is attached to this schedule. If you have questions on the bus schedule, please contact Kristy Thao, Elementary Coordinator, [kythao@sunprairieschools.org](mailto:kythao@sunprairieschools.org)

**First Day of School:**

All students should bring their schedule with them on the first day of school. Support staff, teachers, and administrators will help to direct students to the appropriate area on the playground. Incoming Kindergarten students will go to the areas on the playground designated with PINK signs. There will be signs in each building directing students to classes. There will be many adults helping students to find their classes.

**Incoming Kindergarten Students:**

We ask that parents/guardians complete and pin the nametag (included on this letter) on the front of their child's shirt. This will help our staff to help your child to go to the correct area for Kickoff to Kindergarten (K2K).

Parents/Guardians of incoming Kindergarten students were provided with information to help make starting Summer School as easy as possible. There will be PINK signs designating their playground gathering areas. After the first day, your child will be given a specific location on the playground where the teacher will meet the class. There will be staff members with PINK bananas helping to direct students. Parents/guardians are encouraged to tell their children to ask an adult for help if needed. Also, parents/guardians are welcome to join their child on the playground on the first days of Summer School.

**Brunch, Snack, Fruit bowl:**

Our Nutrition and Wellness staff will begin serving "brunch" that will include lunch items at 10:25 a.m. Students are encouraged to eat lunch during the school day. Specific lunch schedules for each class will be shared with students through their teachers. Please be aware that it takes a couple of days for our youngest learners (incoming Kindergartners) to learn the lunch procedures. Every student who is in line for brunch will be served. Parents/guardians may use the Infinite Campus site to pay for student meals online. Students who were eligible for free/reduced lunch during the school year will continue in that status during Summer School. Students are encouraged to bring a healthy snack to eat during the morning. We discourage students from sharing their snacks to be cautious of potential allergies that some of our students may have. Students who are without a (healthy) snack are encourage to take a fruit bowl item, available at every school. If you have questions about the brunch or your child's account, please contact Julie Wetmore at 608.834.6544 or [jrwetmo1@sunprairieschools.org](mailto:jrwetmo1@sunprairieschools.org)

**Summer School Website:**

Please check out the Sun Prairie Area School District Summer School Website and the district Facebook page for additional information on Summer School. [http://www.sunprairie.k12.wi.us/district/summer\\_school\\_2018.cfm](http://www.sunprairie.k12.wi.us/district/summer_school_2018.cfm)

**Student Individual Schedule:**

Your child's Summer School class schedule was emailed to you when you registered. The schedule is also included in this letter. Please make a copy and keep it at home. Please send a copy of the child's schedule with him/her on the first day. This will help your child to find his/her classes with ease.

We are pleased to have your child with us during Summer School. We look forward to having fun and learning together!

Shelley Joan Weiss  
District Director of Summer School Programs  
[sjweiss@sunprairieschools.org](mailto:sjweiss@sunprairieschools.org)

Kristy Thao  
Elementary Coordinator  
[kythao@sunprairieschools.org](mailto:kythao@sunprairieschools.org)

Parents/Guardians, please complete the information below, cut this out, and pin this nametag to the front of your child's shirt on the first day.

K-4 Students (Required for K-2 students)

Student Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

1st Period Class: \_\_\_\_\_

2nd Period Class: \_\_\_\_\_

3rd Period Class: \_\_\_\_\_

Kickoff to Kindergarten Students (Required for Incoming 5K students)

Student Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Parent Name: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Kickoff to Kindergarten