

Online Account Registration Setup

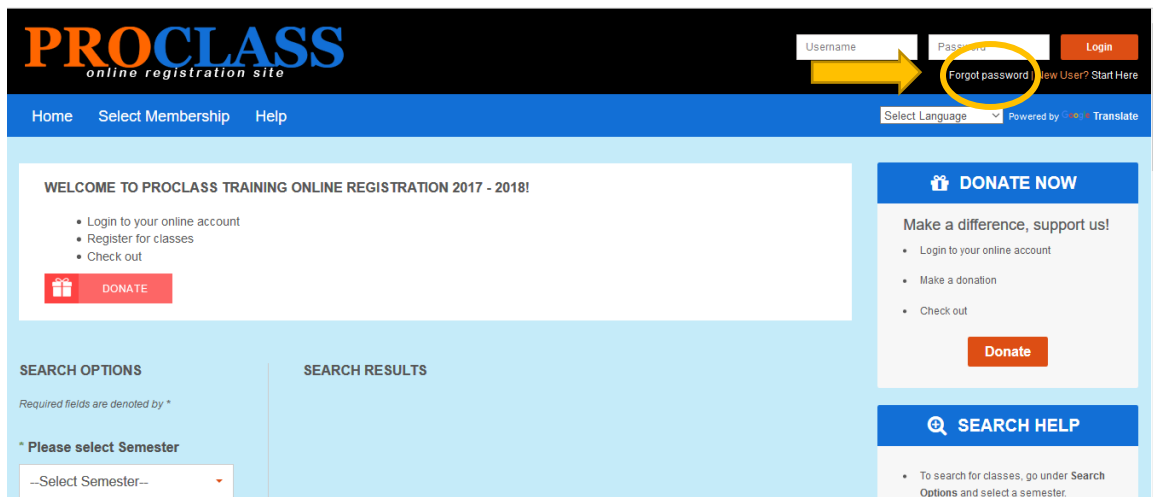
Registration Website: <https://reg133.imperisoft.com/sunprairie/search/registration.aspx>

- Accounts are tied to the **Primary Household Email Address**. Please verify your Primary Household Email Address in Infinite Campus through your [Parent Portal](#).
 - **Pamela Garcia**, Infinite Campus Portal, (608) 834- 6571 or pcgarci@sunprairieschools.org
- After you register, please review your “CART” carefully before you check out. At this time, users are unable to drop or cancel classes in the system. You will need to contact one of our team members if you need to drop/cancel or modify a registration.
 - **Brittany Browning**, Prairie Phoenix Academy and High School Programs, (608) 834-6507 or bdbrown@sunprairieschools.org
 - **Jo Guyette**, Middle and Upper Middle School Programs, (608) 834-6579 or jmguyet@sunprairieschools.org
 - **Kristy Thao**, Elementary Programs, (608) 834-6566 or kythao@sunprairieschools.org

Thank you and have a great day!


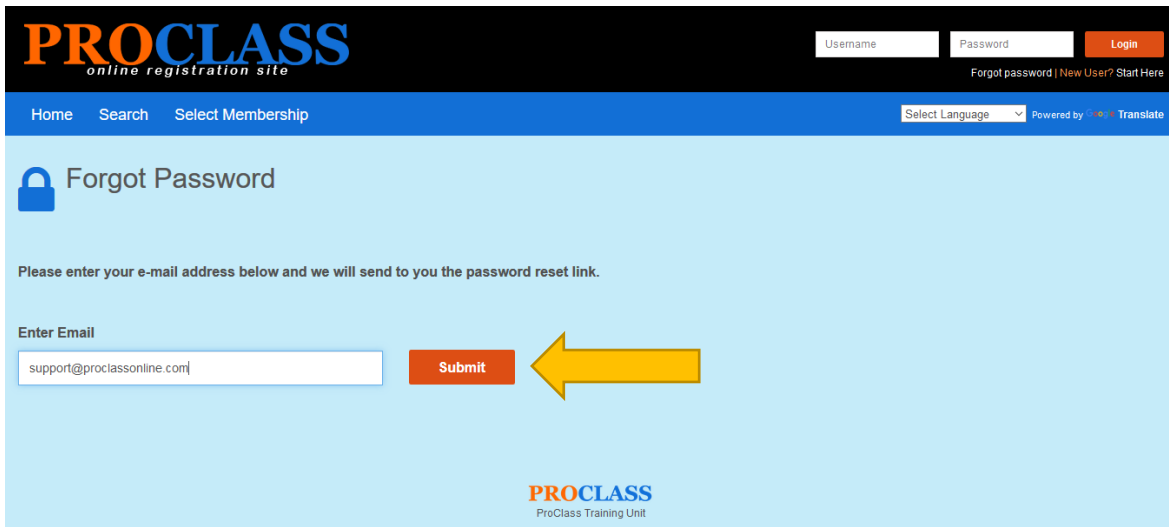
Shelley Joan Weiss
District Director of Summer School
Sun Prairie Area School District
sjweiss@sunprairieschools.org

1. From the online registration site click the Forgot Password link on the header. It will lead you to the Forgot Password page.

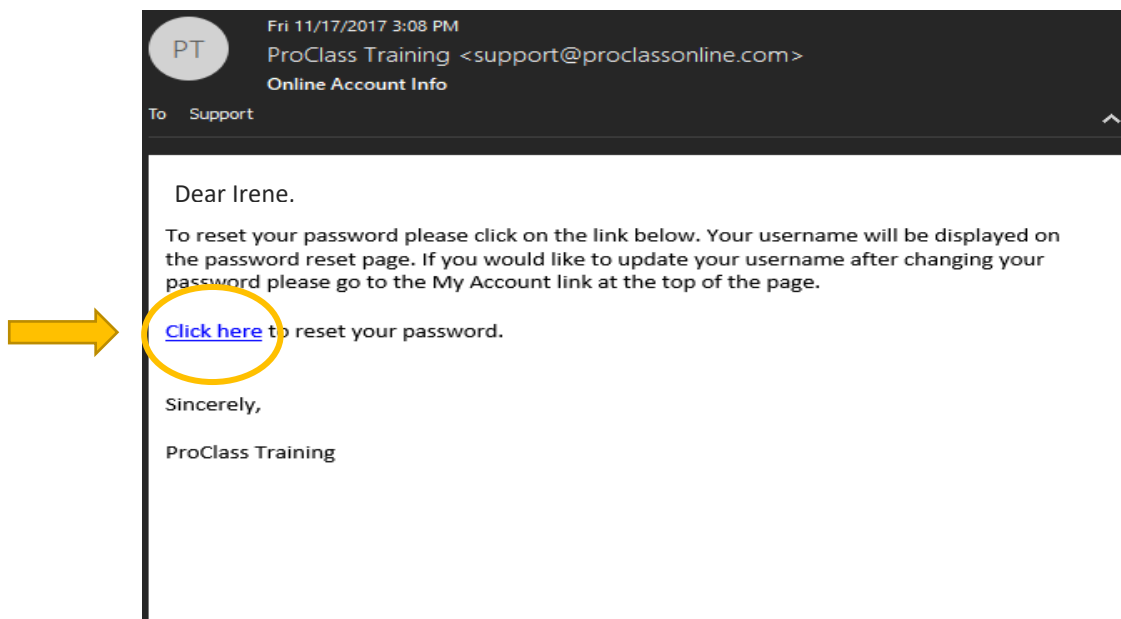


2. In the Forgot Password page, enter the **Primary Household E-mail Address** then click the Submit button. The system will automatically send you the Reset Password Email to your **Primary Household Email Address**.

Note: If email has not yet received after 10 minutes, please check your Spam or Junked folder.



3. You should be able to receive the Reset Password Email. Check your email, read the message and click the link to reset your password.



4. After clicking the link, the Reset Password page will open.

PROCLASS
online registration site

Username Password Login

Forgot password | New User? Sign Up

Search Select Language Powered by

Reset Password

Reset the password for user:
ITest0210

Enter your new password below:
Minimum of 8 characters. Must contain an uppercase, three lowercase, a digit and a non-alphanumeric character (e.g. \$ @ # %). Example "Abbbx1#".

New Password

Confirm Password

Submit

1. Make sure to copy your username.

2. Change your password.
NOTE: Read the Password Requirements.

3. Click submit.

5. After Submitting, you can now login to your account with your new password.