



# Sun Prairie Area School District

Futures depend on us...every child, every day.

June 2018

Dear Parents/Guardians and Students,

We are pleased to welcome our students to participate in one or more initial credit course at Sun Prairie High School Summer School. We look forward to our students joining us on the **first day on Monday, June 18 (unless student is registered for only Session 2 of Traffic Safety, which starts July 9th)**. Listed below are the details you need to know to be prepared for the first day:

### Summer School Schedule

- Class Session - The initial credit session is six weeks- June 18-July 26, 2018
- Daily schedule - Classes run from 8:00-12:00 each day
- Weekly schedule - Classes are held on Monday through Thursday each week
  - Please note that there is NO School on JUL 4 & 5.
- Traffic Safety Class Sessions - Each class session is three weeks. Please be aware that some students may need to arrive early or stay late for testing. Teachers will provide that information to students.
  - Session 1- June 19-July 3
  - Session 2- July 9-July 26
- General Painting, Art - Students will meet in the afternoon.
  - Daily schedule - class runs from 12:30-4:30pm
  - No District Transportation or Nutrition Services provided
  - Teachers will provide more information.
- AP Boot Camp/Enrichment classes are available during late July or August. Please contact Brittany Browning at 834-6507 or [bdbrown@sunprairieschools.org](mailto:bdbrown@sunprairieschools.org) if you would like to register for an AP Bootcamp. Information on the AP bootcamp classes are posted online.
- Strength and Conditioning class is available for students in grades 5-11. Please use this link to register: [Strength & Conditioning Updated](#)
- Sound of Sun Prairie and Agriculture enrichment classes run on separate schedules. Teachers will inform students of the schedules.

### Entrance and Traffic Plan:

Vehicle traffic for student drop off/pickup will be on the south side of the building by Door 8. Enter the parking lot from the far entrance on the south side of the building. There will be signs marking the correct summer school entrance. Please drop off and pick up students from the parking lot near the crosswalk to Door 8. Only buses are allowed to use the drop off lane closest to the school. Student drivers may park in the south lot. Exceptions: Physical Education students can enter through Door 1 and Strength and Conditioning students through door 16.

### Brunch & Fruit Bowl:

There will be a break in the morning in which students may participate in brunch/lunch items. Students must have their school ID cards to receive brunch. Students may also bring a snack from home to eat during the break time. Students who participate in the Free/Reduced nutrition program during the year will continue with that program during summer

school. We will also have fresh fruit available for students to take from the “Fruit Bowl” at no charge throughout summer school.

**Attendance:**

Students are expected to attend classes for the full days and hours. A student who is absent for one or more days from summer school would miss a great deal of knowledge, skill, and ability development. We do not want students to put themselves in a situation of potentially not passing a course because they are absent during summer school. We want this opportunity to be a positive one for everyone involved, but we also want students and their parents/guardians to know that attendance is required for students to demonstrate proficiency to earn the credit. Students who must be absent should discuss the situation with their teacher and the teacher will consult with the principal for approval.

**Behavior:**

Students who behave inappropriately or in an unsafe manner will be subject to disciplinary actions, just like during the September-June time frame. Students will receive a behavior report for repeated refusal to comply with the rules, disrespectful or insubordinate behavior and/or refusal to do school work, as well as other offenses that interfere with the orderly operations of a classroom or school. The typical procedure involved when a student chooses to behave in an unsafe or inappropriate manner include the following:

- The teacher and/or Principal will discuss the situation with the student and call the parents/guardians.
- The principal will discuss the situation with the student and call parents/guardians of the student and the student may be sent home for the day (administrator discretion).
- If the student continues to behave in an unsafe or inappropriate manner, the Principal will discuss the situation with the student and call parents/guardians. The principal may send the student home for the remainder of the summer school program (administrator discretion).

If a student creates a threat to their own safety or the safety of others, the police may be involved. Parents/guardians of the student involved will always be kept informed about unsafe or inappropriate behavior.

**Schedule:**

The student’s class schedule is attached to this letter. Students should bring this schedule with them on the first day of summer school so that they can be guided to their classroom.

**District Transportation:**

The student bus schedule for those who qualified and registered is attached to this schedule. If you have questions on the bus schedule, please contact Brittany Browning, Coordinator, [bdbrown@sunprairieschools.org](mailto:bdbrown@sunprairieschools.org)

We are pleased that we have a positive record of student achievement during Summer School, leading to students graduating on time with their class. We hope that all students work in a cooperative, productive manner to succeed during Summer School.

We look forward to having your child with us in summer school.

Sincerely,

Brad Lutes  
Sun Prairie High School Summer School Principal  
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Brittany Browning  
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