



Sun Prairie Area School District

Futures depend on us...every child, every day.

SUMMER SCHOOL 2018

June 2018

Dear Parents/Guardians and Students,

We are pleased to welcome our students to the credit recovery courses offered at Sun Prairie High School Summer School. We look forward to our student joining us on the **first day on Monday, June 18**. Listed below are the details you need to know to ensure our students are prepared for the first day:

Summer School Schedule:

- Class Sessions - Each class session is three weeks
 - Session 1- June 18-July 3
 - Session 2- July 9-July 26
- Weekly schedule - Classes are held on Monday through Thursday each week
 - Please note that there is **NO School on JUL 4 or 5**
- Daily schedule - Classes are held from 8:00-12:00 each day

Entrance and Traffic Plan:

Vehicle traffic for student drop off/pickup will be on the south side of the building by Door 8. Enter the parking lot from the far entrance on the south side of the building. There will be signs marking the correct summer school entrance. Please drop off and pick up students from the parking lot near the crosswalk to Door 8. Only buses are allowed to use the drop off lane closest to the school. Student drivers may park in the south lot. Exceptions: Physical Education students can enter through Door 1 and Strength and Conditioning students through door 16.

Brunch:

There will be a break in the morning in which students may participate in brunch/lunch items. Students must have their school ID cards to receive breakfast. Students may also bring a snack from home to eat during the break time. Students who participate in the Free/Reduced nutrition program during the year will continue with that program during summer school. We will also have fresh fruit available for students to take from the "Fruit Bowl" at no charge throughout summer school.

Attendance:

Credit recovery courses offer students an opportunity to earn credit they were unable to complete during the school year. A student who is absent for one or more days from summer school would miss a great deal of knowledge, skill, and ability development. We do not want students to put themselves in a situation of potentially not passing a credit recovery course because they are absent during summer school. We want this

opportunity to be a positive one for everyone involved, but we also want students and their parents/guardians to know that attendance is required for students to demonstrate proficiency to earn the credit.

Behavior:

Students who behave inappropriately or in an unsafe manner will be subject to disciplinary actions, just like during the September-June time frame. Students will receive a behavior report for repeated refusal to comply with the rules, disrespectful or insubordinate behavior and/or refusal to do school work, as well as other offenses that interfere with the orderly operations of a classroom or school. The typical procedure involved when a student chooses to behave in an unsafe or inappropriate manner include the following:

- The teacher and/or Principal will discuss the situation with the student and call the parents/guardians.
- The principal will discuss the situation with the student and call parents/guardians of the student and the student may be sent home for the day (administrator discretion).
- If the student continues to behave in an unsafe or inappropriate manner, the Principal will discuss the situation with the student and call parents/guardians. The principal may send the student home for the remainder of the summer school program (administrator discretion).

If a student creates a threat to their own safety or the safety of others, the police may be involved.

Parents/guardians of the student involved will always be kept informed about unsafe or inappropriate behavior.

Schedule:

The student's class schedule is attached to this letter. Students should bring this schedule with them on the first day of summer school so that they can be guided to their classroom.

District Transportation

The student bus schedule for those who qualified and registered is attached to this schedule. If you have questions on the bus schedule, please contact Brittany Browning, Coordinator, bdbrown@sunprairieschools.org

We are pleased that we have a positive record of student achievement during Summer School. Numerous students will earn sufficient credit to graduate from high school during Summer School, or to graduate on time with their class. We hope that all students work in a cooperative, productive manner to succeed during Summer School.

We look forward to having your child with us in summer school.

Sincerely,

Brad Lutes
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