

Your checklist/record-keeping during the application process

Record important due dates, submission dates and any other important information during the application process for your top 3-4 schools.

College Information	College A	College B	College C	College D
Name of college				
Website Address				
Phone number				
Name of college representative				
Date of visit				
Time of information session				
Deadlines				
Application				
Transcript				
Recommendations				
Test Scores Due				
Financial Aid - Federal				
Financial Aid - College				
Scholarships				
Interview				
Required?				
Date of interview				
Location of interview				

College Information	College A	College B	College C	College D
Name of college				
Application				
Essay completed				
Date application submitted				
Date Test Scores sent				
Date Financial aid submitted				
Date school report submitted				
Teacher Recommendations				
#1 Given to:				
Date submitted				
#2 Given to:				
Date submitted				
#3 Given to:				
Date submitted				