

SP4K Bus Service Agreement

2011-12 School Year

*I am requesting Sun Prairie Four Kids (SP4K) transportation services for
and understand/agree that:*

(Name of SP4K Student)

- ✓ *An adult must be at the pick-up/drop-off location 15 minutes before/after the scheduled bus arrival time.*
- ✓ *Students must be ready to board when the bus arrives.*
- ✓ *An adult must escort the student to the bus and assist with fastening the seat belt if the student cannot perform these skills independently.*
- ✓ ***Before a driver can drop-off an SP4K student, s/he must see the face of an adult in an open doorway.** If the driver does not see that an adult is meeting the student, the bus will finish the route and will return for another drop-off attempt. If an adult is still not visible, the student will be brought to the SP4K Office at 509 Commercial Avenue. Family and Emergency Contacts will be called until arrangements are made for the family to pick-up the student at the SP4K Office.*
- ✓ *Bus rides may be up to one-hour in length each way.*
- ✓ *Bus ride times may vary day-to-day due to factors such as inclement weather, student absences from routes, delays in students being ready to board the bus, or delays in being able to drop-off students.*
- ✓ *An adult must call the bus company (825-8700) if the student will not be riding the bus on a given day.*
- ✓ *If a student's behavior on the bus is unsafe or disrespectful, the bus company will complete a Bus Conduct Report and the SP4K Principal will contact the family.*
- ✓ *Bus service may be interrupted, modified, or stopped if a student's behavior or a family's practices interfere with the safety or well being of others.*
- ✓ *If a student's pick-up and/or drop-off address changes, the SP4K site assignment may change.*

(Parent/Guardian Signature)

(Date)

(SP4K Principal/Designee Signature)

(Date)

TRANSLATION AVAILABLE

Si un estudiante, padre ó guardian prefiere tener esta información traducida en Español, por favor contactenos en el 834-6620.

Yog tus me nyuam lub xiv los yog niam thiab txiv/tus neeg muaj cai saib xyuas tus me nyuam xav tau qhov ntawv ntawm no ua lus Hmoob, thov hais rau peb paub rau ntawm 834-6630.