

HR TEAM ASSIGNMENTS - Effective 4/17/2017		
HR Team:		
Malika Evanco	HR Director	834-6551
Tracey Caradine	Employee Relations Manager	834-6522
Connie Sobczak	HR Specialist	834-6504
Heather Gronke	Benefits Specialist	834-6519
Andrea Ramirez	HR Recruitment/Benefits Asst.	834-6581
Elizabeth Berndt	HR/DO Secretary	834-6503
Michael Iselin	HR Assistant/Substitute Coordinator	834-6508
School/Department	HR Liaison	Employee Relations Liaison
Athletics & Activities	Andrea Ramirez (HR & Benefits)	Malika Evanco
CH Bird	Andrea Ramirez (HR & Benefits)	Malika Evanco
Eastside	Andrea Ramirez (HR & Benefits)	Malika Evanco
ELRC/SP4K	Andrea Ramirez (HR & Benefits)	Malika Evanco
Patrick Marsh	Andrea Ramirez (HR & Benefits)	Malika Evanco
Prairie View	Andrea Ramirez (HR & Benefits)	Malika Evanco
Royal Oaks	Andrea Ramirez (HR & Benefits)	Malika Evanco
School/Department	HR Liaison	Employee Relations Liaison
Cardinal Heights	Connie Sobczak	Tracey Caradine
Creekside	Connie Sobczak	Malika Evanco
Horizon	Connie Sobczak	Tracey Caradine
Northside	Connie Sobczak	Tracey Caradine
Technology	Connie Sobczak	Malika Evanco
TLE Administration/Student Services	Connie Sobczak	Tracey Caradine
Business & Finance	Tracey Caradine	Tracey Caradine
Facilities and Grounds	Tracey Caradine	Tracey Caradine
High School	Tracey Caradine	Tracey Caradine
Prairie Phoenix Academy	Tracey Caradine	Tracey Caradine
School Nutrition	Tracey Caradine	Tracey Caradine
Westside	Tracey Caradine	Tracey Caradine
Senior Leadership	Malika Evanco	Malika Evanco
Substitutes	Tonya Toth	Malika Evanco
General HR Info:		Employee Relations:
Position Req., Postings, App. Pools		Performance Issues
Develop/update Pos. Descriptions		Discipline
New hire, FTE Changes, Transfer Letters		Termination
Exit Interviews, DP Licensing		Complaints, Investigations